



**“Basic Engineering Design Package (BEDP) for DCPD Plant
with associated infrastructure - pre-qualification process” –
INSTRUCTION TO BIDDER**



Procedure number: PKN/2/004798/25

**ORLEN S.A.
Płock, Poland**

**BASIC ENGINEERING DESIGN PACKAGE (BEDP)
FOR DCPD PLANT WITH ASSOCIATED INFRASTRUCTURE**

BIDDING DOCUMENTS

Section I: INVITATION FOR BIDS

Płock, 17th December 2025



**“Basic Engineering Design Package (BEDP) for DCPD Plant with associated infrastructure - pre-qualification process” –
INSTRUCTON TO BIDDER**

Dear Sirs,

1. ORLEN S.A. (hereinafter referred to as OWNER) completed BIDDING DOCUMENTS for selection of **Basic Engineering Design Package (BEDP) for DCPD Plant with associated infrastructure** to be implemented in ORLEN S.A. and now invites your Company to take part in the BIDDING PROCESS.
2. The terms and conditions for participation in the BIDDING PROCESS are subject to the terms and conditions contained in documents issued by OWNER for this purpose.
3. BIDS shall be prepared and submitted, and BIDDER's fulfilment, shall be performed in compliance with the requirements, terms and conditions, specifications, drawings and other information and data either contained in or referenced to in SECTIONS I. through II.
4. OWNER will accept only complete BIDS for **Basic Engineering Design Package (BEDP) for DCPD Plant with associated infrastructure** If the BIDDER doesn't offer complex BID, the BID will be rejected. OWNER accepts bids submitted as a CONSORTIUM.
5. You may ask further information from:

Attention: Daria Michalak – Strategic CAPEX Procurement Department
Phone: +48 24 256 91 04
Mobile: +48 665 774 186
E-mail: daria.michalak@orlen.pl

or

Attention: Michał Dzierżawski – Strategic CAPEX Procurement Department
Phone: +48 24 202 21 60
Mobile: +48 609 692 470
E-mail: michal.dzierzawski@orlen.pl

ORLEN S.A.
UL. CHEMIKÓW 7
09-411 PŁOCK
POLAND
KRS 28860,
NIP: 774-00-01-454,
BDO: 000007103, VAT UE: PL7740001454

However as further indicated in the BIDDING DOCUMENTS all correspondences and BIDS submission shall be made via CONNECT platform.



**“Basic Engineering Design Package (BEDP) for DCPD Plant
with associated infrastructure - pre-qualification process” –
INSTRUCTON TO BIDDER**

6. This BIDDING PROCESS is considered as a pre-qualification stage, which aims at selecting BIDDERS that meet basic obligatory criteria formal 0/1 and technical 0/1 in order to be qualified for the RFP stage, which will be conducted as a separate tender process.
7. A set of BIDDING DOCUMENTS (SECTION I-II) is attached to this INVITATION FOR BIDS. The BIDDER is required to send a confirmation of receipt of the BIDDING DOCUMENTS via Questions/answers bookmark at the CONNECT platform after the successful download of all documents.
8. The BID comprising “FORMAL and TECHNICAL PROPOSAL” must be received by OWNER via CONNECT platform not later than:

14th of January 2026, 12:00 hrs (CET)
9. The BIDDER shall bear all the costs connected with bid preparation and submission as well as with the participation in the BIDDING PROCESS and OWNER shall in no case be liable for any of these costs irrespective of the conduct or result of the bidding. The OWNER does not reimburse any cost of the BID preparation. Regardless of the results of the BIDDING PROCESS the OWNER is not responsible or indebted for cost or loss in connection with preparing and making an offer.

Daria Michalak

Strategic CAPEX Procurement Department

ORLEN S.A.